



**OFFICER DELEGATION SCHEME  
RECORD OF OPERATIONAL DECISION**



**TO BE UPLOADED TO THE E-MEETINGS MANAGER**

<b>Date:</b> 17/10/2019	<b>Ref No:</b> 1968
<b>Type of Operational Decision:</b>	
<b>Executive Decision</b> <input checked="" type="checkbox"/>	<b>Council Decision</b> <input type="checkbox"/>
<b>Status:</b> For Publication	
<b>Title/Subject matter.</b> <b>Removal of Trees - Woodbank Junior School, Bury and Ribble Drive School, Whitefield.</b>	
<b>Budget/Strategy/Policy/Compliance</b> – Is the decision:	
(i) within an Approved Budget	✓
(ii) not in conflict with Council Policy	✓
(iii) not raising new issues of Policy	✓
<b>Equality Impact Assessment</b> [Does this decision change policy, procedure or working practice or negatively impact on a group of people? <b>If yes</b> – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]	No
<b>Details of Operational Decision Taken</b> <i>[with reasons]:</i>	
Both these sites are education sites. We propose to fell 6 trees, 4 at Woodbank School and 2 Ribble Drive Whitefield.	
The assessment of our Trees and Woodlands Officer is that the tree requires removal.	

Decision taken by:	Signature:	Date:
Head of Streetscene Maintenance		01/11/19.
<b>Members Consulted [see note 1 below]</b>		
Cabinet Member/Chair		15/11/2019
Lead Member		
Opposition Spokesperson		
<p><b>Notes</b></p> <ol style="list-style-type: none"> <li>1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.</li> <li>2. <b>This form must not be used for urgent decisions.</b></li> </ol>		